

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
October 10, 2018

1. The meeting was called to order at 7:07 p.m.

- A. Jim Richmond called for a volunteer to lead the meeting as Acting President. Mary Walter volunteered.

Vote:

Ayes: James J. Richmond, Ann Harsy, Barbara Rhodes and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins, Kimberly Duffy and Jackie Muscarella

Motion carried

Call to Order

- B. Those present were James J. Richmond, Secretary; Ann Harsy, Treasurer; Barbara Rhodes and Mary Walter, Trustees. Also present were Zach Musil, Director; Nancy Agler, Secretary to the Board.
- C. Quorum determined
- D. Recognition of visitors to meeting - None
- E. Approval of Agenda and request changes to Agenda

Roll Call

Jim Richmond made a motion and Ann Harsy seconded to approve the agenda.

Vote:

Ayes: James J. Richmond, Ann Harsy, Barbara Rhodes and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins, Kimberly Duffy and Jackie Muscarella

Motion carried

- F. Public comments

Consent Agenda

2. Consent Agenda

- A. Approval of September 12, 2018, Public Hearing Minutes
- B. Approval of September 12, 2018, Regular Board Meeting Minutes
- C. Treasurer's report
- D. Approval of bills
- E. General Fund Income and Disbursement report
- F. Monthly staff reports
- G. Committee reports

Jim Richmond made a motion and Barbara Rhodes seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: James J. Richmond, Ann Harsy, Barbara Rhodes and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins, Kimberly Duffy and Jackie Muscarella

Motion carried

New Business

3. New Business

- A. Discussion and consideration of closing the Library for a staff in-service day on Friday, December 7, 2018

**In-Service Day –
Dec. 7, 2018**

Jim Richmond made a motion and Barbara Rhodes seconded to approve Friday, December 7, 2018, as In-Service Day.

Vote:

Ayes: James J. Richmond, Ann Harsy, Barbara Rhodes and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins, Kimberly Duffy and Jackie Muscarella

Motion carried

- B. Discussion of 2018 Levy Ordinance No. 18-04 and determination of Levy amount

**2018 Levy
Ordinance No.
18-04**

Zach stated he has prepared and uploaded a draft of the Levy Ordinance with a proposed levy amount of \$1,178,000. As the proposed levy amount is 104.963% of last year's tax extension of \$1,122,299.60, the Acorn Pubic Library District neither needs to hold a public hearing or publish a Truth in Taxation notice.

- C. Discussion and consideration of Open Enrollment Benefits package for 2019

**2019 Benefits
package**

Jim Richmond made a motion, seconded by Barbara Rhodes to accept open enrollment benefit package for 2019 as proposed in the Director's report.

Vote:

Ayes: James J. Richmond, Ann Harsy, Barbara Rhodes and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins, Kimberly Duffy, and Jackie Muscarella

Motion carried

- 4. Old Business

Old Business

- A. Update on the 50th Anniversary Open House event – Saturday, September 29, 2018

The day was a success. It was enjoyed by many. Good job Zach!

**50th Anniversary
Open House**

- B. Discussion of Community Expo – Saturday, October 13, 2018

**Community
Expo – Oct. 13,
2018**

Zach stated that he needs two people from the Friends of the Acorn Library to help at the Library table.

- 5. Correspondence – None

Correspondence

- 6. Open Forum

Open Forum

Ann Harsy commented that the Strategic Plan update is a great report.

Zach stated that the Adult Services Assistant position was divided into two positions after Jacob Cole resigned.

Nancy explained that The National Friends of the Library week is October 21 – October 27, 2018. On October 25, The Friends of the Acorn Library hired Entertainers R We to do face painting and balloon animals from 10AM – Noon for the children, ages 1-5.

- 7. Executive Session – none

**Executive
Session**

8. Adjournment

Jim Richmond made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:

Ayes: James J. Richmond, Ann Harsy, Barbara Rhodes and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins, Kimberly Duffy and Jackie Muscarella

Motion carried.

Meeting adjourned at 7:58 p.m.

James J. Richmond, Secretary

Dated: _____, 2018