

Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Library Conference Room  
March 13, 2019

1. The meeting was called to order at 7:03 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Jackie Muscarella Barbara Rhodes and Mary Walter Trustees. Also present were Donna Dukes, Interim Library Director; Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Recognition of visitors at meeting - None
- D. Approval of Agenda and request changes to Agenda

**Call to Order**

**Roll Call**

Jim Richmond made a motion and Mary Walter seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

- E. Public comments - None

2. Consent Agenda

- A. Approval of February 13, 2019, Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

**Consent Agenda**

Jim Richmond made a motion and Barbara Rhodes seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

3. New Business

- A. Discussion and Consideration of amending Policy 3.1 Circulation

**New Business**

**Policy 3.1 -  
Circulation**

Jim Richmond made a motion and Mary Walter seconded to approve Circulation Policy 3.1, Section I, Part B.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

4. Old Business

A. Discussion and Consideration regarding Selecting an Auditor

After reviewing the three proposals, the board discussed the proposals made by George Roach and Associates, P.C. and Hearne & Associates, P.C.

Jim Richmond made a motion, seconded by Jackie Muscarella to accept the audit proposal from George Roach and Associates.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried.

5. Correspondence - None

6. Open Forum

The board discussed the Fleadh Parade that took place on March 2. They felt it was well attended.

Donna discussed the National Library Week being held April 7-13. The Library is planning to hold a Food-for-Fines program (up to \$5) in collaboration with St. Damian Church Food Pantry. She stated that one day will be designated as Patron Appreciation Day when the Library will have cookies and coffee/tea available.

Donna also informed the board that the Library will be serving lunch on Tuesdays, Thursdays and Fridays, June 11-July 26, from 12 Noon to 1PM. Their application was approved by the Greater Chicago Food Depository.

The Autism Welcome Here grant was not awarded to the Acorn Public Library.

7. Executive Session

Jim Richmond made a motion, seconded by Mary Walter to go into Executive Session under exception No. 2©(1) at 7:32 p.m.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried.

The Board came out of Executive Session at 8:34 p.m.

8. Adjournment

Ann Harsy made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy;

Motion carried.

**Old Business**

**Selecting an auditor**

**Correspondence**

**Open Forum**

**Executive Session**

**Adjournment**

Meeting adjourned at 8:35 p.m.

\_\_\_\_\_  
James J. Richmond, Secretary

Dated: \_\_\_\_\_, 2019