

Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Library Conference Room  
April 10, 2019

1. The meeting was called to order at 7PM.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Jackie Muscarella and Mary Walter Trustees. Also present were Donna Dukes, Interim Library Director; Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Recognition of visitors at meeting – Shane Wilson
- D. Approval of Agenda and request changes to Agenda

**Call to Order**

**Roll Call**

Jim Richmond made a motion and Jackie Muscarella seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kim Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

- E. Public comments: Mr. Wilson stated how much he likes the Acorn Library.

2. Consent Agenda

**Consent Agenda**

- A. Approval of March 13, 2019, Regular Board Meeting Minutes
- B. Approval of April 2 and April 4, 2019; Committee of the Whole Meeting Reports
- C. Treasurer’s report
- D. Approval of bills
- E. General Fund Income and Disbursement report
- F. Monthly staff reports
- G. Committee reports

Ann Harsy asked Donna Dukes about the partnership with Cradles to Crayons organization. The Acorn Library has agreed to be a drop-off location.

Jim Richmond made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kim Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

**New Business**

3. New Business

- A. Approval of March 13, April 2 and April 4, 2019, Executive Session meeting minutes

Mary Walter made a motion and Jackie Muscarella seconded to approve the Executive Session meeting minutes for March 13, April 2 and April 4, 2019.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kim Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

B. Semiannual Review of Executive Session Minutes

The Board agreed to save the minutes as is.

C. Discussion and Consideration of Resolution No. 227 to Amend and Adopt Changes to Policy 3.1 Circulation

Jim Richmond made a motion, seconded by Mary Walter to Amend and Adopt changes to Policy 3.1 Circulation

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kim Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

4. Old Business

A. Update on Bi-Monthly Program Guide

The Acorn Library has started printing in-house program guides.

5. Correspondence - None

6. Open Forum

Brad stated there will be board members running for the Acorn Library board.

Donna stated that the Acorn Public Library will be hosting a shred event on Saturday, June 29, 2019.

Nancy informed the board that there will be a Friends Executive Committee meeting on Thursday, April 18, to prepare for the Friends Membership meeting on May 14.

At 7:30 p.m., Jim Richmond made a motion, seconded by Kim Duffy to take a 10-minute break.

At 7:40 p.m., Jim Richmond made a motion, seconded by Jackie Muscarella to continue the meeting

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

7. Executive Session

Jim Richmond made a motion, seconded by Kim Duffy to go into Executive Session under exception No. 2(©)(1) at 7:41 p.m.

**Old Business**

**Program Guides**

**Correspondence**

**Open Forum**

**Executive Session**

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried.

The Board came out of Executive Session at 8:20 p.m.

Ann Harsy made a motion, seconded by Mary Walter to make an offer as Library Director to candidate "K" with salary, benefits and educational development package as discussed.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

Brad will contact the candidates regarding the Board's decision.

8. Adjournment

Jim Richmond made a motion, seconded by Mary Walter to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried.

Meeting adjourned at 8:24 p.m.

\_\_\_\_\_  
James J. Richmond, Secretary

Dated: \_\_\_\_\_, 2019

**Adjournment**